

POSITION: CHILDREN'S MINISTRY MID-WEEK ASSISTANT

About Steele Heights Baptist Church

Steele Heights Baptist Church (SHBC) is an intercultural and intergenerational church in Northeast Edmonton, committed to Moving People to Extraordinary Life with Christ.

We are looking for someone who is passionate about children's ministry, enjoys working with volunteers and families, and wants to contribute to a team that is committed to helping children know Jesus, grow in faith, and live out their faith in community.

Responsibilities:

The Children's Ministry Mid-Week Assistant will work in conjunction with the Children's Pastor, other Children's Ministry Assistants, and other staff to develop, administer and implement children's activities throughout the ministry year. The responsibilities include:

Providing administrative support for the [Children's Ministry](#), including:

- Assisting with the planning and delivery of Sunday morning children's programs.
- Planning, coordinating, and leading The Living Room.
- Supporting and participating in Arise.
- Recruiting, coordinating, and supporting volunteers for all mid-week children's programs.
- Planning, coordinating, and leading the Grade 5/6 Retreat in May.

Hours of Employment: 15 hours per week

Compensation: A competitive rate commensurate with the candidate's qualifications and experience.

Responsible to: Children's Pastor

Position Term: September 7, 2026 – May 31, 2027

How to Apply: Send your resume and cover letter to office@shbc.ca

Deadline to Apply: September 2, 2026